**GREENWICH TOWNSHIP**

**MINUTES OF REORGANIZATION MEETING**

**JANUARY 3, 2024**

**7:00 p.m.**

Ms. Garrison, Township Clerk, called the to order stating, “Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the News of South Jersey and the Press of Atlantic City on December 20, 2023.

The Oath of Office was administered to William Reinhart by Ms. Garrison.

The nomination of Committeeman Reinhart to the position of Mayor was made by Committeeman Werley, seconded by Committeeman Orr. There being no further nominations, Committeeman Reinhart was unanimously appointed upon a roll call vote.

The nomination of Deputy Mayor. Committeeman Werley, seconded by Mayor Reinhart nominated Committeeman Orr to the position of Deputy Mayor. There being no further nominations Committeeman Orr was unanimously appointed to the position of Deputy Mayor upon roll call vote.

Roll Call: Those present were Mayor Reinhart, Deputy Mayor Orr, Committeeman Werley. Also present was Lisa Garrison, Township Clerk.

Mayor Reinhart called for the following resolutions under a consent agenda. At this time on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to have Resolutions No. 1-5-2024 and Resolution No. 1-16-2024 pulled from the consent agenda, unanimously carried. Ms. Garrison indicated Resolution No. 1-16-2024 would be presented at the February meeting with the wording required by the State. Resolution No. 1-5-2024 the Committee determined they wanted to pursue and RFP/RFQ process. Deputy Mayor Orr, seconded by Mayor Reinhart to approve Resolution Nos. 1-1-2024 – 1-4-2024 and 1-6-2024 - 1-15-2024 and Resolution, 1-17-2024, unanimously carried.

**RESOLUTION NO. 1-1-2024**

**SETTING MEETING DATES**

**BE IT RESOLVED** by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the regular meeting of the Greenwich Township Committee shall be third Tuesday of each month at 7:00 p.m. .

**RESOLUTION NO. 1-2-2024**

**CASH MANAGEMENT PLAN**

**BE IT RESOLVED** by the Township Committee of the Township of Greenwich, County of Cumberland, that for the year 2024, the following shall serve as the cash management plan of the Township of Greenwich.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Greenwich’s funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized

banks for deposit of local unit funds.

Government money market mutual funds as comply with the N.J.S.A. 40A:5-

15.1(e)

Local government investment pools which comply with N.J.S.A. 40A:5-15.1(c)

and conditions set by the Division of Local Government Services

New Jersey Cash Management Fund

Repurchase agreements (repos) of fully collateralized securities which comply

with N.J.S.A. 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The Government Unit Depository Protection Act approved banks located in the State of New Jersey and possessing a current government Unit Deposit Protection Act Eligibility Certificate issued by the New Jersey Department of Bank and Insurance are authorized depositories for the deposit of funds.

The CFO shall report to the governing body any account that does not earn interest.

**RESOLUTION NO. 1-3-2024**

**DESIGNATING OFFICIAL NEWSPAPERS**

**BE IT RESOLVED** by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the following newspaper be designated the official Township newspaper:

The News of South Jersey

Press of Atlantic City

**RESOLUTION NO. 1-4-2024**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP SOLICITOR**

**WHEREAS**, the Township of Greenwich has a need to acquire a Township Solicitoras a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined that the value of the acquisition will exceed $17,500; and,

**WHEREAS**, the anticipated term of this contract isone (1) year; and

**WHEREAS**, Thomas Seeley, Esq. of Seeley Law Office, LLChas submitted a proposal indicating he will provide legal services; and

**WHEREAS**, Thomas Seeley, Esq. of Seeley Law Office, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Thomas Seeley, Esq. of Seeley Law Office, LLC has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Thomas Seeley, Esq. of Seeley Law Office, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer certifies the availability of funds; and

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Thomas Seeley, Esq. of Seeley Law Office, LLC as described herein; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

**RESOLUTION NO. 1-6-2024**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER**

**WHEREAS**, every municipality is required by N.J.S.A. 40A:9-140 to appoint a Municipal Engineer; and

**WHEREAS**, the Chief Financial Officer has determined that the value of the acquisition will exceed $17,500; and,

**WHEREAS**, the anticipated term of this contract isone (1) year; and

WHEREAS, said appointment is being awarded through a Non-Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

**WHEREAS**, funds are available for the purposes set forth above; and

**WHEREAS**, the Township Committee has duly considered the matter and wishes to appoint Steve Nardelli of the firm Fralinger Engineering as Township Engineer

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Steve Nardelli of the firm Fralinger Engineering as described herein; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

**RESOLUTION NO. 1-7-2024**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ANIMAL CONTROL OFFICER**

**WHEREAS**, the Township of Greenwich has a need to acquire an Animal Control Officeras a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined that the value of the acquisition will not exceed $17,500; and,

**WHEREAS**, the anticipated term of this contract isone (1) year; and

**WHEREAS**,James W. McCleery of Countrywide Animal Care and Control, LLChas submitted a proposal indicating he will provide animal control services; and

**WHEREAS**, the Chief Financial Officer certifies the availability of funds; and

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with James W. McCleery of Countrywide Animal Care and Control, LLC as described herein; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

**RESOLUTION NO. 1-8-2024**

**APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER**

**BE IT RESOLVED** the Township Clerk, Lisa Garrison, is hereby appointed as the Public Agency Compliance Officer.

**RESOLUTION NO. 1-9-2024**

**SETTING INTEREST AND PENALTY ON PROPERTY TAXES**

**WHEREAS,** under the provisions of N.J.S.A. 54:4-67 the governing body is authorized to fix the rate of discount for prepayment of property taxes or assessments and to fix the rate of interest for non-payment of property taxes or assessments on or before the date when they would become delinquent; and

**WHEREAS,** the aforesaid statute was amended to provide for the assessing of a penalty to be charged to a taxpayer with a delinquency in excess of TEN THOUSAND ($10,000.00) DOLLARS; and

**WHEREAS,** pursuant to N.J.S.A. 54:4-66, it is provided that property taxes shall be payable in quarterly annual installments with the first installment due on February 1st, the second installment due on May 1st, the third installment due on August 1st and the fourth installment due on November 1st, after which dates, if unpaid, they shall become delinquent which statute also provides for the manner in which quarterly installments or property taxes shall be determined and received;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Greenwich

1. That no discount be allowed for prepayment of property taxes or assessments.
2. That the rate of interest to be charged for the non-payment of property taxes or assessments on or before the date they would become delinquent, as fixed by statute, shall be Eight (8%) Percent per annum on the first ONE THOUSAND FIVE-HUNDRED ($1,500.00) DOLLARS and Eighteen (18%) Percent per annum on any amount in excess of ONE THOUSAND FIVE-HUNDRED ($1,500.00) DOLLARS to be calculated from the date the tax was payable to the date of actual payment, provided no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and
3. In the event there is a delinquency in excess of TEN THOUSAND ($10,000.00) DOLLARS at the end of the calendar year, then the Tax Collector is authorized to charge a penalty of Six (6%) Percent of the amount of the delinquency. The delinquency shall mean the sum of all taxes and municipal taxes due on a given parcel of property covering any number of quarters of years.
4. That the provision of this Resolution shall remain in full force and effect until further action of the Township Committee.

E. That a certified copy of this Resolution be filed with the Collector of Taxes.

**RESOLUTION NO. 1-10-2024**

**APPOINTMENT OF TOWNSHIP OFFICIALS AND BOARDS AND COMMITTEES**

**BE IT RESOLVED** the following appointments of the Township Officials, Boards and Committees are hereby approved by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey:

**TOWNSHIP OFFICIALS** TERM EXPIRATON

Deputy Clerk Charlotte Hunter 12/31/24

Treasurer Kim Fleetwood 12/31/24

Tax Search Clerk Elizabeth Wallender 12/31/24

Construction Official John Lamanteer 12/31/24

Demolition Official John Lamanteer 12/31/24

Building Inspector John Palumbo 12/31/24

Electrical Inspector Gary Wallen 12/31/24

Plumbing Inspector John Lamanteer 12/31/24

Clean Community Coordinator Carrie Werley 12/31/24

Convenience Center Overseer Mayor, Township Committee 12/31/24

Alliance for Drug Abuse Melanie Garrison 12/31/24

Township Physician Shiloh Medical Group 12/31/24

Dog Registrar Lisa Garrison 12/31/24

DIKE COMMITTEE TERM EXPIRATION

James Carluzzo 12/31/24

Edward Sheppard 12/31/24

Salvatore Mangiafico 12/31/24

Mark Werley, Liaison 12/31/24

ENVIRONMENTAL COMMISSION TERM EXPIRATION

Cliff Jones 12/31/28

PLANNING/ZONING BOARD TERM EXPIRATION

Class I – Mayor 12/31/24

Class II – Salvatore Mangiafico 12/31/24

Class IV – Michael Ivanick 12/31/27

Michael Henry, HPC Class A 12/31/27

Alternate I – Kathy Barndt 12/31/25

SHADE TREE COMMISSION TERM EXPIRATION

Mark Werley 12/31/28

RESILIENCY COMMITTEE TERM EXPIRATION

Penny Watson 12/31/24

Michael Ivanick 12/31/24

James Carluzzo 12/31/24

Steve Mosely 12/31/24

Mark Showers 12/31/24

HAZARD MITIGATION WORKING GRP TERM EXPIRATION

Steve Mosely 12/31/24

Deputy Mayor 12/31/24

John Lamanteer 12/31/24

Penny Watson 12/31/24

Mark Showers 12/31/24

Salvatore Mangiafico 12/31/24

Warren Adams 12/31/24

Scott Gifford 12/31/24

Township Engineer 12/31/24

DEPUTY OEM COORDINATOR TERM EXPIRATION

Paige Van Pelt 12/31/24

**RESOLUTION NO. 1-11-2024**

**DESIGNATING SIGNATORIES**

**BE IT RESOLVED** by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, the signatories of the Township checks be any three (3) of the following:

1. Mayor
2. Deputy Mayor
3. Committeeman
4. Treasurer
5. Township Clerk

**RESOLUTION NO. 1-12-2024**

**AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN $10.00**

**WHEREAS,** N.J.S.A. 40A:5-17 allows or the cancellation of property tax overpayments or delinquent amounts in the amounts of less than $10.00; and

**WHEREAS,** the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than $10.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Township of Greenwich, County of Cumberland, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

**BE IT FURTHER RESOLVED**, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

**RESOLUTION NO. 1-13-2024**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ANIMAL SHELTER SERVICES**

**WHEREAS**, the Township of Greenwich has a need to acquire Animal Shelter Servicesas a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

**WHEREAS**, the Chief Financial Officer has determined that the value of the acquisition will not exceed $17,500; and,

**WHEREAS**, the anticipated term of this contract isone (1) year; and

**WHEREAS**,the Cumberland County Regional Animal Shelter has submitted a proposal indicating it will provide animal shelter services; and

**WHEREAS**, the Chief Financial Officer certifies the availability of funds; and

**NOW THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with the Cumberland County Regional Animal Shelter as described herein; and

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contract Law and the State of New Jersey.

**RESOLUTION NO. 1-14-2024**

**2024 TEMPORARY BUDGET**

(is hereby attached and made part of these minutes)

**RESOLUTION NO. 1-15-2024**

**AUTHORIZING ASSIGNMENT OF TAX SALE CERTIFICATE**

**(Block 19 Lot 2, TSC #2018-004)**

**WHEREAS,** Greenwich Township is the holder of Tax Sale Certificate No. 2018-004, dated April 11, 2018, in the sum of $50,872.70, which includes principal and interest as of January 3, 2024, regarding property located at 92 Pier Road also known as Block 19 Lot 2 as a result of public sale of lands for delinquent municipal liens; and

**WHEREAS,** said Tax Sale Certificate was recorded with the Cumberland County Clerk’s Office on July 19, 2018 in Book 04168, Page 9190; and

**WHEREAS**, subsequent to the recording of the Tax Sale Certificate, BAM Contracting expressed an interest and was the highest bid offered in the amount of $10,000.00 in exchange for an assignment thereof; and

**WHEREAS**, it is in the best interest of Greenwich Township to assign said lien in the amount of $10,000.00 and receive payment thereof.

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. In consideration for the payment of $10,000.00, the Township of Greenwich hereby assigns Tax Sale Certificate No. 2018-004 to BAM Contracting, its heirs, representatives and assigns, with all rights and interest in said tax sale certificate; and
2. The Mayor and Clerk are authorized to sign the necessary Assignment of Tax Sale Certificate to effectuate the above.

**RESOLUTION NO. 1-17-2024**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT**

**(GRANT SERVICES)**

**WHEREAS,** the Township of Greenwich desires to engage Triad Associates to provide general grant services for the year 2024 to assist in carrying out the planning and execution activities; and

**WHEREAS,** said appointment is being awarded through a “Non-Fair and Open” process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

**WHEREAS,** funds are available for the purposes set forth above; and

**WHEREAS,** the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for professional services without competitive bids, and the contract itself, must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Greenwich as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with Triad Associates.
2. This contract is awarded through a “Non-Fair and Open” process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act.
3. A notice of this action shall be printed in the South Jersey Times.

Unfinished Business:

Wible Drive - No change in status

Tennis Courts – no change in status

Old Stone School House – no change in status

Lead Inspections – no change in status

Ordinances – Certificate of Occupancy, Unregistered Vehicles - Ms. Garrison indicated the Solar Ordinance will be reviewed with Mr. Fleetwood.

Mowing/Snow Plowing RFP/RFQ - One response was received by Mr. Gifford. After review and discussion on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to accept the proposal/quote from Mr. Gifford, unanimously carried.

New Business - None

Committee Comment - None

Public Comment – On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to open the public comment. Mr. Shawn Burke questioned the status of the house next to the post office. Committeeman Werley indicated the Zoning Officer is aware and working on. There being no further public comment forthcoming, on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to close the public comment, unanimously carried.

Adjournment: On motion of Deputy Mayor Orr, seconded by Committeeman Werley to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison, RMC

Township Clerk