

**GREENWICH TOWNSHIP
MINUTES OF REORGANIZATION MEETING
JANUARY 4, 2022
7:00 p.m.**

Mr. Seeley, Township Solicitor, called the meeting to order stating, “Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the News of South Jersey on December 22, 2021.

The Oath of Office was administered to Mark Werley by Mr. Seeley.

The nomination of Committeeman Reinhart to the position of Mayor was made by Committeeman Orr, seconded by Committeeman Werley. There being no further nominations Committeeman Reinhart was unanimously appointed upon a roll call vote.

The nomination of Deputy Mayor. Committeeman Werley, seconded by Mayor Reinhart nominated Committeeman Orr to the position of Deputy Mayor. There being no further nominations Committeeman Orr was unanimously appointed to the position of Deputy Mayor upon roll call vote.

Roll Call: Those present were Mayor Reinhart, Deputy Mayor Orr, Committeeman Werley. Also present were Kim Fleetwood, CFO; Tom Seeley, Solicitor and Lisa Garrison, Township Clerk.

Mayor Reinhart called for the following resolutions under a consent agenda. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart approve Resolution Nos. 1-1-2022 – 1-14-2022, unanimously carried.

RESOLUTION NO. 1-1-2022

SETTING MEETING DATES

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the regular meeting of the Greenwich Township Committee shall be third Tuesday of each month at 7:00 p.m. .

RESOLUTION NO. 1-2-2022

CASH MANAGEMENT PLAN

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, that for the year 2022, the following shall serve as the cash management plan of the Township of Greenwich.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Greenwich’s funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized banks for deposit of local unit funds.

Government money market mutual funds as comply with the N.J.S.A. 40A:5-15.1(e)

Local government investment pools which comply with N.J.S.A. 40A:5-15.1(c) and conditions set by the Division of Local Government Services

New Jersey Cash Management Fund

Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The Government Unit Depository Protection Act approved banks located in the State of New Jersey and possessing a current government Unit Deposit Protection Act Eligibility Certificate issued by the New Jersey Department of Bank and Insurance are authorized depositories for the deposit of funds.

The CFO shall report to the governing body any account that does not earn interest.

RESOLUTION NO. 1-3-2022

DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the following newspaper be designated the official Township newspaper:

The News of South Jersey

RESOLUTION NO. 1-4-2022

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP SOLICITOR

WHEREAS, the Township of Greenwich has a need to acquire a Township Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Thomas Seeley, Esq. of Seeley Law Office, LLC has submitted a proposal indicating he will provide legal services; and

WHEREAS, Thomas Seeley, Esq. of Seeley Law Office, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Thomas Seeley, Esq. of Seeley Law Office, LLC has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Thomas Seeley, Esq. of Seeley Law Office, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Thomas Seeley, Esq. of Seeley Law Office, LLC as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-5-2022

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP AUDITOR

WHEREAS, the Township of Greenwich has a need to acquire a Township Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Raymond Colavita of the firm Nightlinger, Colavita and Volpa has submitted a proposal indicating he will provide auditing services; and

WHEREAS, Raymond Colavita of the firm Nightlinger, Colavita and Volpa has completed and submitted a Business Entity Disclosure Certification which certifies that Raymond Colavita of the firm Nightlinger, Colavita and Volpa has not made any reportable

contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Raymond Colavita of the firm Nightlinger, Colavita and Volpa from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Raymond Colavita of the firm Nightlinger, Colavita and Volpa as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-6-2022

RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER

WHEREAS, every municipality is required by N.J.S.A. 40A:9-140 to appoint a Municipal Engineer; and

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, funds are available for the purposes set forth above; and

WHEREAS, the Township Committee has duly considered the matter and wishes to appoint Steve Nardelli of the firm Fralinger Engineering as Township Engineer

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Steve Nardelli of the firm Fralinger Engineering as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-7-2022

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ANIMAL CONTROL OFFICER

WHEREAS, the Township of Greenwich has a need to acquire an Animal Control Officer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, James W. McCleery of Countrywide Animal Care and Control, LLC has submitted a proposal indicating he will provide animal control services; and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with James W. McCleery of Countrywide Animal Care and Control, LLC as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-8-2022

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED the Township Clerk, Lisa Garrison, is hereby appointed as the Public Agency Compliance Officer.

RESOLUTION NO. 1-9-2022

SETTING INTEREST AND PENALTY ON PROPERTY TAXES

WHEREAS, under the provisions of N.J.S.A. 54:4-67 the governing body is authorized to fix the rate of discount for prepayment of property taxes or assessments and to fix the rate of

interest for non-payment of property taxes or assessments on or before the date when they would become delinquent; and

WHEREAS, the aforesaid statute was amended to provide for the assessing of a penalty to be charged to a taxpayer with a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS; and

WHEREAS, pursuant to N.J.S.A. 54:4-66, it is provided that property taxes shall be payable in quarterly annual installments with the first installment due on February 1st, the second installment due on May 1st, the third installment due on August 1st and the fourth installment due on November 1st, after which dates, if unpaid, they shall become delinquent which statute also provides for the manner in which quarterly installments or property taxes shall be determined and received;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich

- A. That no discount be allowed for prepayment of property taxes or assessments.
- B. That the rate of interest to be charged for the non-payment of property taxes or assessments on or before the date they would become delinquent, as fixed by statute, shall be Eight (8%) Percent per annum on the first ONE THOUSAND FIVE-HUNDRED (\$1,500.00) DOLLARS and Eighteen (18%) Percent per annum on any amount in excess of ONE THOUSAND FIVE-HUNDRED (\$1,500.00) DOLLARS to be calculated from the date the tax was payable to the date of actual payment, provided no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and
- C. In the event there is a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS at the end of the calendar year, then the Tax Collector is authorized to charge a penalty of Six (6%) Percent of the amount of the delinquency. The delinquency shall mean the sum of all taxes and municipal taxes due on a given parcel of property covering any number of quarters of years.
- D. That the provision of this Resolution shall remain in full force and effect until further action of the Township Committee.
- E. That a certified copy of this Resolution be filed with the Collector of Taxes.

RESOLUTION NO. 1-10-2022

APPOINTMENT OF TOWNSHIP OFFICIALS AND BOARDS AND COMMITTEES

BE IT RESOLVED the following appointments of the Township Officials, Boards and Committees are hereby approved by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey:

TOWNSHIP OFFICIALS

TERM EXPIRATION

Deputy Clerk	Charlotte Hunter	12/31/22
Treasurer	Kim Fleetwood	12/31/22
Tax Search Clerk	Elizabeth Wallender	12/31/22
Zoning/Housing	Steve DeSario	12/31/22
Property Maintenance Inspector	Steve DeSario	12/31/22
Construction Official	John Lamanteer	12/31/22
Demolition Official	John Lamanteer	12/31/22
Building Inspector	John Palumbo	12/31/22
Electrical Inspector	Gary Wallen	12/31/22
Plumbing Inspector	John Lamanteer	12/31/22
Clean Community Coordinator	Carrie Werley	12/31/22
Convenience Center Overseer	Mayor, Township Committee	12/31/22
Alliance for Drug Abuse	Melanie Garrison	12/31/22
Township Physician	Shiloh Medical Group	12/31/22
Dog Registrar	Lisa Garrison	12/31/22

DIKE COMMITTEE

TERM EXPIRATION

James Carluzzo	12/31/22
Edward Sheppard	12/31/22
Salvatore Mangiafico	12/31/22
Mark Werley, Liaison	12/31/22

ENVIRONMENTAL COMMISSION

TERM EXPIRATION

Mark Showers	12/31/26
Mike Ivanick	12/31/26
Bob Watson	12/31/26

PLANNING/ZONING BOARD

TERM EXPIRATION

Class I – Mayor	12/31/22
Class IV – Penelope Watson	12/31/24
Alternate I – Michelle Serabian	12/31/23
Alternate II – Neal Sheppard	12/31/22

SHADE TREE COMMISSION

TERM EXPIRATION

Cliff Jones	12/31/26
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RESILIENCY COMMITTEE

TERM EXPIRATION

Penny Watson	12/31/22
Michael Ivanick	12/31/22
James Carluzzo	12/31/22
Timothy Hunter	12/31/22
Mark Showers	12/31/22

HAZARD MITIGATION WORKING GRP

TERM EXPIRATION

Timothy Hunter	12/31/22
Deputy Mayor	12/31/22
John Lamanteer	12/31/22
Penny Watson	12/31/22
Mark Showers	12/31/22
Salvatore Mangiafico	12/31/22
Warren Adams	12/31/22
Scott Gifford	12/31/22
Township Engineer	12/31/22

RESOLUTION NO. 1-11-2022

DESIGNATING SIGNATORIES

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, the signatories of the Township checks be any three (3) of the following:

1. Mayor
2. Deputy Mayor
3. Committeeman
4. Treasurer
5. Township Clerk

RESOLUTION NO. 1-12-2022

**AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN \$10.00**

WHEREAS, N.J.S.A. 40A:5-17 allows or the cancellation of property tax overpayments

or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Greenwich, County of Cumberland, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION NO. 1-13-2022

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR ANIMAL SHELTER SERVICES**

WHEREAS, the Township of Greenwich has a need to acquire Animal Shelter Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the Cumberland County SPCA has submitted a proposal indicating it will provide animal shelter services; and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with the Cumberland County SPCA as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-14-2022

**2022
TEMPORARY
BUDGET**

WHEREAS, N.J.S.A. 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of the beginning of the fiscal year: and

WHEREAS, 26.25 percent of the total appropriations in the 2020 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, or public assistance in the said 2020 budget is the sum of \$115,777.23: and

WHEREAS, N.J.S.A. 40:4-19 provides that temporary appropriations should be made for the amount of such debt service in the manner and time therein provided; now, therefore be it

RESOLVED, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

GENERAL GOVERNMENT FUNCTIONS

Mayor and
Committee:

Salaries and Wages	\$ 1,800.00
Other Expenses	253.29

Township Clerk

Salaries and Wages	2,500.00
Other Expenses	1,404.00

Elections

300.00

Financial Administration:

Salaries and Wages	3,000.00
Other Expenses	1,013.00

Audit Services

1,000.00

Tax Assessment Administration:

Salaries and Wages	25.00
Other Expenses	1,000.00

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Revenue Administration (Tax Collection):	
Salaries and Wages	1,945.00
Other Expenses	2,000.00
Liquidation of Tax Title Liens	
Other Expenses	500.00
Legal Services and Costs:	
Other Expenses	3,000.00
Engineering Services and Costs:	
Other Expenses	2,000.00
Economic Development Committee	
Other Expenses	25.00
Municipal Land Use Law (N.J.S.A. 40A:55D-1):	
Planning Board:	
Salaries and Wages	725.00
Other Expenses	1,200.00
Demolition	
Other Expenses	500.00
LANDFILL/SOLID WASTE DISPOSAL COSTS	
Other Expenses	9,000.00
PUBLIC SAFETY	
Aid to Volunteer Fire Co.	5,000.00
Police	
:	
Other Expenses	25.00
Emergency Management Services:	
Salaries and Wages	770.00
Other Expenses	500.00
Flood Control:	
Other Expenses	100.00
PUBLIC WORKS FUNCTIONS	
Streets and Roads Maintenance:	
Salaries and Wages	\$ 25.00
Other Expenses	2,000.00
Snow Removal	
Other Expenses	153.00
Public Buildings and	

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Grounds:	
Salaries and Wages	25.00
Other Expenses	3,500.00
Shade Tree	
Other Expenses	100.00

HEALTH AND
WELFARE

Public Health Services (Board of Health)	
Other Expenses	25.00
Environmental Commission (NJSA 40:56A-1 et.seq.)	
Other Expenses	50.00
Animal Control Services:	
Salaries and Wages	125.00
Other Expenses	2,145.23
Welfare/Administration of Public Assistance	
Other Expenses	25.00

PARK AND RECREATION FUNCTIONS

Recreation Services and Programs	
Other Expenses (WCLC)	100.00

UTILITY EXPENSES AND BULK
PURCHASES

Electricity	2,200.00
Telephone	2,000.00
Fuel Oil	2,500.00
Street	4,000.00
Lighting	

CODE ENFORCEMENT AND
ADMINISTRATION

Sub Code Official	
Zoning and Demolition Official	
Salaries and Wages	1,950.00
Other Expenses	50.00
Vacant Property Other Expenses	1,000.00
Celebration of Public Events	
Other Expenses	100.00

INSUR
ANCE

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Liability and Workers Compensation	34,000.00
Surety Bonds	600.00

STATUTORY
EXPENDITURES

Public Employees' Retirement System	2,089.00
Social Security System	1,500.00

Total Operations Within "CAPS"	99,897.50
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OPERATIONS EXCLUDED FROM "CAPS"

INTERLOCAL MUNICIPAL SERVICE
AGREEMENTS

Cumberland Salem Regional Municipal Court	400.00
Hopewell Twp/Greenwich Twp Joint Convenience Facility	5600.00
Western Cumberland County Regional Senior Center- Hopewell Township	2000.00
Hoewell Twp Registrar Shared Services	137.00
City of Bridgeton - EMS Services	<u>7752.00</u>

Total Interlocal Municipal Service Agreements	16,889.0
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PUBLIC & PRIVATE PROGRAMS OFFSET
BY REVENUE

Matching Share for Grants	2,000.00
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Total Operations Outside "CAPS"	18,889.0
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TOTAL	\$ 118,786.
L	52

Unfinished Business:

Snow Plowing – On motion of Deputy Mayor Orr, seconded by Committeeman Werley to approve the RFP submitted by Cohansey Landscaping contingent upon receipt of insurance listing the Township as additional insured, unanimously carried.

Tennis Courts – no change in status

Historic District – no change in status

Old Stone School House – a bill had been received and reviewed by Matt Pisarski with approval to pay. Ms. Fleetwood indicated this falls within the contract.

Generator - Ms. Garrison will review funding options.

Wible Drive - Committeeman Werley will contact the property owner and report at the next meeting.

Payment of Bills - On motion of Committeeman Werley, seconded by Mayor Reinhart to approve the bills in the amount of \$126,060.20 which represent the January tax levy for the schools, unanimously carried.

Public Comment - On motion of Mayor Reinhart, seconded by Committeeman Werley to open the public comment. There being no comment forthcoming on motion of Committeeman Werley and seconded by Deputy Mayor Orr to close the public comment, unanimously carried.

At this time Ms. Fleetwood advised the Township Committee that she would be unable to be the Chief Financial Officer for the upcoming 2022 year. She did advise that Ms. Amy Colaneri, CFO of both Upper Deerfield Township and Lawrence Township, would be willing to accept the position. After discussion, on motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve the following resolution,

RESOLUTION NO. 1-15-2022

RESOLUTION APPOINTING A CHIEF FINANCIAL OFFICER FOR THE TOWNSHIP OF GREENWICH

WHEREAS, N.J.S.A. 40A:9-140.10 requires that “in every municipality there shall be a chief financial officer appointed by the governing body of the municipality”; and

WHEREAS, N.J.S.A. 40A:9-140.10 further provides that the term of office of the chief financial officer “shall be four years, which shall run from January 1 in the year in which the chief financial officer is appointed”; and

WHEREAS, the Township of Greenwich is in need of a Chief Financial Officer and the Township Committee of the Township of Greenwich desires, pursuant to N.J.S.A. 40A:9-140.10 and N.J.S.A. 40A:9-12.1, to appoint Amy Colaneri as Chief Financial Officer, effective January 1, 2022.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that Amy Colaneri shall be appointed as the Chief Financial Officer effective 01/01/2022 at the annual salary \$5,320.00.00

Adjournment: On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison, RMC
Township Clerk

