

GREENWICH TOWNSHIP
MINUTES OF THE TOWNSHIP COMMITTEE MEETING
January 21, 2020
7:30 p.m.

Mayor Reinhart called the meeting to order stating “adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the South Jersey Times on January 6, 2020.”

Roll Call: Mayor Reinhart, Committeeman Werley and Deputy Mayor Orr were present. Also present were Lisa Garrison, Clerk; John Carr, Solicitor and Kim Fleetwood, CFO/Treasurer.

Flag Salute: Mayor Reinhart

Approval of Minutes: On motion of Committeeman Werley, seconded by Deputy Mayor Orr to approve the minutes of November 26, 2019 (with amendment), December 17, 2019 (with amendment) and January 6, 2020, unanimously carried.

Resolutions:

RESOLUTION NO. 1-6-2020

**RESOLUTION AUTHORIZING THE AWARD OF A FAIR AND OPEN CONTRACT
FOR TOWNSHIP ENGINEER**

WHEREAS, every municipality is required by N.J.S.A. 40A:9-140 to appoint a Municipal Engineer; and

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, said appointment is being awarded through a Fair and Open process pursuant to the New Jersey Pay to Play, New Jersey Campaign Contributions and Expenditures Reporting Act; and

WHEREAS, funds are available for the purposes set forth above; and

WHEREAS, the Township Committee has duly considered the matter and wishes to appoint Steve Nardelli of the firm Fralinger Engineering as Township Engineer

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA as described herein;and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the foregoing resolution, unanimously carried.

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve the following resolution, unanimously carried.

RESOLUTION NO. 1-14-2020

APPOINTMENT OF TOWNSHIP OFFICIALS AND BOARDS AND COMMITTEES

BE IT RESOLVED the following appointments of the Township Officials, Boards and Committees are hereby approved by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey:

TOWNSHIP OFFICIALS

TERM EXPIRATION

| | | |
|--------------------------------|-------------------|----------|
| Zoning/Housing | Anthony Lamanteer | 12/31/20 |
| Property Maintenance Inspector | Anthony Lamanteer | 12/31/20 |

RESOLUTION NO. 1-15-2020

**AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE ALLIANCE FOR
SUBSTANCE ABUSE PREVENTION MUNICIPAL ALLIANCE GRANT FOR THE
FISCAL YEAR 2021**

WHEREAS, THE Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliance for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in the efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages, and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Cumberland.

NOW, THEREFORE, BE IT RESOLVED the Township of Greenwich, County of Cumberland, State of New Jersey recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Alliance for Substance Abuse Prevention (ASAP) Municipal Alliance grant for fiscal year 2021 in the amount of:

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|------------|-----------|
| DEDR | \$ 37,568 |
| Cash Match | \$ 9,392 |
| In-Kind | \$ 28,176 |

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the foregoing resolution, unanimously carried.

On motion of Deputy Mayor Orr, seconded by Committeeman Werley to approve the following resolution, unanimously carried.

2020 TEMPORARY BUDGET

Resolution Number 1-16-2020

WHEREAS, N.J.S.A. 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of the beginning of the fiscal year: and

WHEREAS, 26.25 percent of the total appropriations in the 2019 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund, or public assistance in the said 2019 budget is the sum of \$112,418.84: and

WHEREAS, N.J.S.A. 40:4-19 provides that temporary appropriations should be made for the

amount of such debt service in the manner and time therein provided; now,
therefore be it

RESOLVED, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records:

GENERAL GOVERNMENT
FUNCTIONS

| | |
|--------------------------------|-------------|
| Mayor and Committee: | |
| Salaries and Wages | \$ 1,500.00 |
| Other | 250.00 |
| Expenses | |
| Township Clerk | |
| Salaries and Wages | 2,175.00 |
| Other | 1,404.00 |
| Expenses | |
| Elections | 709.00 |
| Financial Administration: | |
| Salaries and Wages | 2,845.00 |
| Other | 1,013.00 |
| Expenses | |
| Audit Services | 500.00 |
| Tax Assessment | |
| Administration: | |
| Salaries and Wages | 1,305.00 |
| Other | 500.00 |
| Expenses | |
| Revenue Administration (Tax | |
| Collection): | |
| Salaries and Wages | 1,905.00 |
| Other | 1,129.00 |
| Expenses | |
| Liquidation of Tax Title | |
| Liens | |
| Other | 500.00 |
| Expenses | |
| Legal Services and Costs: | |
| Other | 3,000.00 |
| Expenses | |
| Engineering Services and | |
| Costs: | |
| Other | 2,000.00 |
| Expenses | |
| Economic Development Committee | |
| Other | 25.00 |

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| Expenses | |
| Municipal Land Use Law (N.J.S.A. 40A:55D-1): | |
| Planning | |
| Board: | |
| Salaries and Wages | 715.00 |
| Other Expenses | 600.00 |
| | |
| Demolition | |
| Other | 389.00 |
| Expenses | |
| | |
| LANDFILL/SOLID WASTE DISPOSAL COSTS | |
| Other | 10,000.00 |
| Expenses | |
| | |
| PUBLIC SAFETY | |
| Aid to Volunteer Fire Co. | 4,000.00 |
| Police: | |
| Other | 25.00 |
| Expenses | |
| Emergency Management Services: | |
| Salaries and Wages | 755.00 |
| Other | 250.00 |
| Expenses | |
| Flood Control: | |
| Other | 100.00 |
| Expenses | |
| | |
| PUBLIC WORKS FUNCTIONS | |
| Streets and Roads | |
| Maintenance: | |
| Salaries and Wages | \$ 25.00 |
| Other | 1,313.00 |
| Expenses | |
| Snow Removal | |
| Other | 153.00 |
| Expenses | |
| Public Buildings and | |
| Grounds: | |
| Salaries and Wages | 25.00 |
| Other | 3,910.00 |

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| Expenses | |
| Shade Tree | |
| Other | 100.00 |
| Expenses | |
| HEALTH AND WELFARE | |
| Public Health Services (Board of Health) | |
| Other | 25.00 |
| Expenses | |
| Environmental Commission (NJSA 40:56A-1 et.seq.) | |
| Other | 50.00 |
| Expenses | |
| Animal Control Services: | |
| Salaries and Wages | 125.00 |
| Other | 1,800.00 |
| Expenses | |
| Welfare/Administration of Public Assistance | |
| Other | 25.00 |
| Expenses | |
| PARK AND RECREATION FUNCTIONS | |
| Recreation Services and Programs | |
| Other Expenses | 100.00 |
| (WCLC) | |
| Swimming Program | |
| Salaries and Wages | 0.00 |
| Other | 0.00 |
| Expenses | |
| UTILITY EXPENSES AND BULK PURCHASES | |
| Electricity | 2,200.00 |
| Telephone | 2,000.00 |
| Fuel Oil | 2,500.00 |
| Street Lighting | 4,000.00 |
| CODE ENFORCEMENT AND | |

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ADMINISTRATION

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|--------------------------------|--------|
| Sub Code Official | |
| Zoning and Demolition Official | |
| Salaries and Wages | 945.00 |
| Other Expenses | 50.00 |
| Celebration of Public Events | |
| Other Expenses | 100.00 |

INSURANCE

| | |
|------------------------------------|-----------|
| Liability and Workers Compensation | 34,000.00 |
| Surety Bonds | 600.00 |

STATUTORY
EXPENDITURES

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|-------------------------------------|----------|
| Public Employees' Retirement System | 1,720.00 |
| Social Security System | 1,500.00 |

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| Total Operations Within "CAPS" | 94,860.00 |
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OPERATIONS EXCLUDED
FROM "CAPS"

INTERLOCAL MUNICIPAL SERVICE
AGREEMENTS

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|---|---------|
| Cumberland Salem Regional Municipal Court | 400.00 |
| Hopewell Twp/Greenwich Twp Joint Convenience Facility | 5000.00 |
| Western Cumberland County Regional Senior Center- Hopewell Township | 2400.00 |
| Hoewell Twp Registrar Shared Services | 158.00 |
| City of Bridgeton - EMS Services | 7600.00 |

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| Total Interlocal Municipal Service Agreements | 15,558.00 |
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PUBLIC & PRIVATE PROGRAMS OFFSET BY REVENUE

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| Matching Share for Grants | 2,000.00 |
| Total Operations Outside "CAPS" | 17,558.00 |
| TOTAL | \$ 112,418.00 |

Unfinished Business:

Cleaning Contract - waiting on contract from school.

New Business:

Budget Workshop Meeting – Ms. Fleetwood will contact auditor for availability. Anticipate February date.

Solicitor's Report: The Solicitor reviewed his written report to the Committee. Ms. Garrison also reported to the Committee a request for Farmland Preservation was forwarded to the Planning Board for review.

Committee Comments:

Committeeman Werley requested Mr. Lamanteer, Code Enforcement Officer, present his report to the Committee regarding vacant properties. After review and discussion, Mr. Lamnteer indicated he will be proceeding with a condemnation of the Schooley property and an installation of a fence around the open well.

Bill List:

After review and discussion on motion by Deputy Mayor Orr, seconded by Committeeman Werley to approve the bill list for December in the amount of \$18,167.36, unanimously carried. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the bill list for January in the amount of \$374,470.12, unanimously carried.

Public Comment:

On motion by Deputy Mayor Orr, seconded by Mayor Reinhart and unanimously carried the public comment was opened. Mr. Van Pelt expressed his concern regarding the prohibition of utilizing vehicles with farm tags at the convenience lth Department and was advised it was statutory but the Township could use its discretion. Mr. Carluzzo also indicated that he had spoken with Mr. Haaf, Hopewell Township, and was advised to speak to representatives. Mr. Carr recommended the Township should reach out with a telephone call to both Hopewell and the Freeholder representative. Mr. Carluzzo questioned which property was going into Farmland

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Preservation. Ms. Garrison indicated she would email the information to him. There being no further comment forthcoming on motion by Deputy Mayor Orr, seconded by Mayor Reinhart to close the public comment, unanimously carried.

A motion to adjourn was unanimously approved after motion by Deputy Mayor Orr, seconded by Mayor Reinhart.

Respectfully Submitted,

Lisa Garrison
Borough Clerk