

**GREENWICH TOWNSHIP
MINUTES OF TOWNSHIP COMMITTEE MEETING
JUNE 12, 2018
7:30 p.m.**

Mayor Reinhart called the meeting to order stating, “Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the News of South Jersey.

Roll Call: Mayor Reinhart, Deputy Mayor Orr and Committeeman Werley. were present. Also present were John Carr, Solicitor; Kim Fleetwood, CFO/Treasurer; and Lisa Garrison, Township Clerk.

Flag salute – Mayor Reinhart

Payment of Bills - After review and discussion it was indicated by request of the Fire Department check #5569 was to be voided. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve the payment of bills in the amount of \$127,319.08, unanimously carried.

Approval of Minutes - On motion of Committeeman Werley, seconded by Deputy Mayor Orr to approve the minutes of May 8, 2018 and amending the header, unanimously carried.

Mayor Reinhart called for the public hearing on the following ordinance:

ORDINANCE NO. 39-2018

**AN ORDINANCE OF THE TOWNSHIP OF GREENWICH SETTING FORTH THE
2018 SALARIES**

BE IT ORDAINED by the Township Committee of Greenwich, County of Cumberland and the State of New Jersey, that the salaries of the Township Officials for the year 2018 be as follows:

TITLE, MUNICIPAL OFFICER	AMOUNT OF SALARY
Township Committee Member	\$ 2,180
Township Committee Chairman	\$ 2,540
Township Clerk	\$ 8,524
Chief Financial Officer	\$ 5,014
Treasurer	\$ 6,128
Tax Assessor	\$ 5,105
Housing/Zoning	\$ 3,691
Emergency Management Coordinator	\$ 2,959
Dog Registrar	\$ 500
Planning Board Secretary	\$ 2,787

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to open the public hearing, unanimously carried. There being no public comment forthcoming on motion of Mayor Reinhart, seconded by Deputy Mayor Orr to close the public hearing, unanimously carried. On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to adopt the foregoing ordinance, unanimously carried upon roll call vote. Ayes: Orr, Reinhart, Werley Nays: None Abstain: None Absent: None

Resolutions:

RESOLUTION NO. 6-24-2018

**A RESOLUTON ADOPTING THE ANNUAL AUDIT REPORT FOR THE YEAR
2017**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6 and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports to the local fiscal affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled, :

**General Comments
Recommendations**

and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52-27BB-52, to wit:

R.S. 52-27BB-52: A local officer or member of a local governing body who after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Greenwich, hereby states that it has complied with N.J.A.C. 5.30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

On motion of Committeeman Werley, seconded by Deputy Mayor Orr to approve the foregoing resolution, unanimously carried.

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve the following resolution, unanimously carried.

RESOLUTION NO. 6-25-2018

ACCEPTING CORRECTIVE ACTION PLAN

WHEREAS, the 2017 Annual Audit of the Township of Greenwich contained certain recommendations requiring action; and

WHEREAS, these recommendations have been reviewed by the Township's Chief Financial Officer; and

WHEREAS, the Chief Financial Officer in accordance with the requirements promulgated by the N.J. Division of Local Government Services, has developed a plan to address the recommendations listed by the auditors;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich that the Corrective Action Plan for the 2017 Annual Municipal Audit, hereto attached, is hereby approved and accepted; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby directed to transmit a certified copy of this resolution and its attachments to the Division of Local Government Services.

On motion of Committeeman Werley, seconded by Mayor Reinhart to approve the following resolution, unanimously carried.

RESOLUTION NO. 6-26-2018

**RENEWAL OF PLENARY RETAIL CONSUMPTION AND DISTRIBUTION
LICENSES AND CLUB LICENSES FOR THE TERM FROM JULY 1, 2018 TO JUNE
30, 2019 FOR THE LICENSES HEREIN SPECIFIED**

WHEREAS, the holders of Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses hereinafter indicated have made application to the Township Committee of the Township of Greenwich, the issuing authority of the Township of Greenwich, for the renewal of said licenses for the term commencing July 1, 2018 and ending June 30, 2019; and

WHEREAS, no written objections to the renewal of any of said licenses have been filed with the Township Clerk necessitating a hearing thereon; and

WHEREAS, the Township Committee is satisfied that the licenses hereinafter specified should be renewed for the term indicated.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, situated in the County of Cumberland and State of New Jersey, the issuing authority thereof, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The applications for renewal hereinafter designated have paid all required fees to the Township Clerk.
3. The submitted application forms as to each of the hereinafter designated licensees are complete in all respects.
4. The hereinafter designated applicants for renewal are qualified to be licensees according to all standards established by Title 33 of the New Jersey Statutes, regulations and promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33.
5. The applicants for renewal have heretofore disclosed the source of all funds used in the purchase of the license and licensed business and this issuing authority is satisfied with the disclosure and adequacy of that information.
6. The following licenses are hereby renewed for the license term commencing July 1, 2018 and ending on June 30, 2019.

Name of Licensees and Licensed Premises

License Numbers

Sea Level at Hancock Harbor, LLC
30 Hancock Harbor Road
Greenwich, New Jersey 08323

0606-33-001-012
PRC

7. A certified copy of this Resolution shall be forthwith filed with the Director of Alcoholic Beverage Control of the State of New Jersey.

Unfinished Business:

Chimney/Heater hookup - the work has been completed

Generator - Mayor Reinhart indicated he had spoken with a contractor and has not received a quote at this time. Other contractors will be contacted.

Air BnB – At this time Ms. Watson, Planning/Zoning Board Chair, indicated the recommended ordinance was both regulating and enabling legislation. If approved it would provide guidance. The visitors to Greenwich were owed a safe place to stay. She indicated as the Board worked on the ordinance it became very complex as it developed. Discussion ensued with Committeeman Werley stating the ordinance was very voluminous and he appreciated the effort the Board put into it. He questioned the difference between Air BnB and rental registrations. Mayor Reinhart indicated the Master Plan encourages additional income from residences and thought Greenwich may not be ready for such an ordinance at this time. Ms Watson indicated if the Committee chose the ordinance could be streamlined. Deputy Mayor Orr questioned how the ordinance could be streamlined and Mr Carr indicated he could work with a subcommittee for said purpose. It was determined the ordinance could be addressed at a future time.

Vacant Property – Mr. Carr will contact Mr. Lamanteer in regards to the state of the property located at 698 Ye Greate Street.

Fire Inspection - Committeeman Werley will change the batteries in the exit signs. Ms. Garrison indicated the records management contractor will be starting this Thursday.

New Business –

NJ Historic Trust - correspondence was received indicating the application had been received. The grant announcements are anticipated to be in September. If awarded this would pay for the engineer and another grant application will be submitted for the work.

Fire Chief Request - A request was received to have the hedges trimmed. A quote was submitted by Austin Outdoor Maintenance, LLC, Greenwich, in the amount of \$400 to perform the work. The Committee concurred to have the contractor proceed.

Mowing - David L was contacted for the mowing and advised it would be completed when he was finished his work in Stow Creek.

Planning/Zoning Board Vacancies - There are currently three (3) alternate vacancies on the Board. Committeeman Werley recommended a notice be posted at the polling place advising of the vacancies. Mr. Carr advised it should also be posted on the website.

Solicitor Report –

Tax Sale Certificate Assignment – A request was made by Mr. Seabrook to purchase the Tax Sale Lien on 887 Ye Grete Street. A resolution will be prepared for the next meeting.

Fralinger Engineers - The lunch charge has been reimbursed to the Township.

Fuel Oil Supplier - Woodruff agreed to meet the “then existing price maintained by the Cooperative Purchasing provider to the County”. It was agreed to accept Woodruff offer with the stipulation they provide the current rack price with the invoice for payment.

Tax Appeals - will be heard on June 14, 2018.

Committee Comments -

Deputy Mayor Orr questioned the status of the Tindall Island Road grant. Ms. Garrison indicated that she had emailed the engineer advising that she would not be available for the bid opening and had no reply. She will email the engineer in regards to the status and also requesting the specifications be emailed. Mayor Reinhart reported there were three (3) fire calls and three (3) EMS calls for a year to date total of fifty-eight (58). Mayor Reinhart indicated he was in receipt of an engineering proposal for the NJ Historic Trust project. Mr. Carr indicated that the proposal needs to be put on hold as no grant has been received at this time.

Public Comment

On motion of Committeeman Werley, seconded by Mayor Reinhart to open the public comment, unanimously carried. There being no comment forthcoming on motion of Committeeman Werley, seconded by Mayor Reinhart to close the public comment, unanimously carried.

Adjournment - On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Township Clerk

