

**TOWNSHIP OF GREENWICH
MINUTES OF REGULAR MEETING
APRIL 11, 2017
7:30 P.M.**

Mayor Reinhart called the meeting to order stating, "Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the South Jersey Times."

Those present were Mayor Reinhart, Deputy Mayor Orr and Committeeman Werley. Also present were: Kim Fleetwood, Treasurer; John Carr, Township Solicitor; and Lisa Garrison Township Clerk.

Flag Salute – Mayor Reinhart

Treasurer's Report/Bill List - After review and discussion, on motion of Committeeman Werley, seconded by Deputy Mayor Orr to approve the Treasurer's report and the Bill List in the amount of \$168, 609.84, unanimously carried.

Mayor Reinhart called for the approval of minutes of March 14, 2017. On motion of Committeeman Werley, seconded by Deputy Mayor Orr to approve the minutes with one correction, unanimously carried.

Presentation - Verizon Wireless Consent – David McCarron of Tilson Tech spoke with the Committee in regards to small network nodes to fill in the areas between the towers that would take the load off the towers. He indicated with the new tower being installed Greenwich may or may not be a candidate. He requested a resolution be adopted that would only grant permission to perform a survey. If after the survey if Greenwich is a candidate an additional resolution would be required. He indicated a typical project for a downtown area the size of Greenwich would require one or two nodes. He indicated that currently many of the nodes are located in the northern metro area. Committeeman Werley indicated the tower is not currently up and are awaiting on Atlantic City Electric. Mayor Reinhart indicated his opinion would be to wait for the tower to be installed. Committeeman Werley leaned towards adopting a resolution just for the engineering survey. Committeeman Werley questioned if the surrounding areas have adopted the resolution. Mr. McCarron indicated that many have adopted and they are currently waiting on Hopewell. The Committee thanked Mr. McCarron for his presentation.

Mayor Reinhart, at this time, called for a public hearing on the following ordinances:

ORDINANCE NO. 31-2017

**2017 "CAP" ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up

to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Greenwich, in the County of Cumberland finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$ 12,982.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Greenwich, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring that, in the CY 2017 budget year, the final appropriations of the Township of Greenwich shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, bFe increased by 3.5%, amounting to \$ 12,982.62, and that the CY 2017 municipal budget for the Township of Greenwich be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to open the public hearing. Mr. Price questioned the extent of the CAP. Ms. Garrison indicated Greenwich has never utilized the ordinance and it is required by the State to adopt and submit with the adopted budget. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to close the public hearing. On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to adopt the foregoing

ordinance, unanimously carried upon roll call vote. Ayes: Orr, Reinhart, Werley Nays: None
Abstain: None Absent: None

ORDINANCE NO. 32-2017

**AN ORDINANCE AMENDING CHAPTER _____ OF THE CODE OF THE TOWNSHIP OF
GREENWICH REGARDING CONSTRUCTION PERMITS AND INSPECTION FEES**

BE IT ORDAINED by the Township Committee of the Township of Greenwich, County of
Cumberland and State of New Jersey as follows:

Section 1. Section _____ entitled: “Fees for Construction Permits and Inspections” of the Code of
the Township of Greenwich shall cease to read as heretofore and shall hereafter read as follows:

STATE UNIFORM CONSTRUCTION CODE ENFORCING AGENCY

Section 2. Construction Permit Fees

The fee for a Construction Permit shall be the sum of the basic construction fee plus all
applicable special fees and shall be paid before the permit is issued. Each fee shall be rounded up to the
nearest dollar.

A. Plan Review Fee. The fee for a plan review shall be 20% of the
Construction Permit Fee.

B. Training and Certification Fees. The Department of Community Affairs training
and certification fees shall be established by the State of New Jersey under the authority of the New
Jersey Administrative Code to be computed on a per cubic foot volume for new buildings and additions
and for all other construction shall be computed on a dollar amount per \$1,000.00 of value of
construction.

C. Building Sub-Code Fees Shall Be

1. New Construction

a. The fee for new construction shall be \$0.034 per cubic foot
of volume for buildings and structures, except see
Subsection C (1) (b).

b. The fee for new construction with unfinished interiors
totaling 50,000 cubic feet of volume shall be \$0.018 per
cubic foot of volume for the 1st 50,000 cu. ft. and \$0.015
for the remaining cu. ft. with a minimum fee of eighty-two
dollars (\$82.00).

2. Exceptions

a. For renovation, alternations and repairs, \$35.00 for the first \$1,000.00 of estimate cost and \$25.00 per \$1,000.00 or fraction thereafter.

b. Manufactured Homes. In accordance with NJAC 5:23-4.18(c), there are no fees for the factory built portion of the home. The fee shall be \$100.00 per \$1,000.00 of the estimated cost of site construction associated with the installation of the manufactured home.

c. Farm use buildings exclusively used for agriculture purposes limited to the sheltering of livestock or storage of food. The fee shall be \$0.010 per cubic foot of volume of the building or structure pursuant to the Farmland Assessment Act of 1964 with a maximum fee of \$1,443.00 per structure.

3. Combination of Renovations and Additions. The amount shall be the sum of the fees computed separately as renovations and additions.

4. Demolition

Permit fees for demolition of buildings shall be as follows:

Single Family Dwelling	\$ 80.00
Garage	\$ 80.00
Other Use Group	\$150.00

5. Special Permits

a. Swimming Pools

1. The fee for an above ground swimming pool shall be \$125.00 for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be \$65.00.

2. The fee for an in-ground swimming pool shall be \$190.00 for a pool.

b. The permit fee for a permit to construct and install a sign shall be five dollars (\$5.00) per square foot, provided that the minimum fee shall be \$70.00. In the case of double faced signs, the area of the surface of only one side of the sign shall be used for purposes of the fee computation.

c. Certificate of Occupancy

Residential – \$55.00

Residential Additions – \$55.00

Residential Storage Buildings over 300 sq. ft. – \$55.00

All other use groups – \$75.00
Granted pursuant to a change of use – \$150.00

d. Certificate of Continued Occupancy

Residential – \$35.00
All other use groups – \$75.00

e. Relocate Building or Structure to New Location

Flat fee – \$300.00

This section is applicable to structures exceeding 300 sq. ft. plus applicable special fees.

f. Reinstatement of Permit

\$50.00 applicable after one year of issuance date plus volume increase if applicable at time of reinstatement.

g. Lead Abatement Fees

Permit – \$100.00
Clearance Certificate – \$170.00.

h. Asbestos Abatement

Permit – \$175.00
Clearance Certificate – \$50.00

i. Application for a variation for all use groups – \$750.00

j. Roofing Permits & Siding Permits

\$35.00 for the first \$1,000.00
\$25.00 for each additional \$1,000.00.

k. The fee for a temporary Certificate of Occupancy is \$35.00 with a fee of \$30.00 for each extension.

6. The minimum construction sub-code fee shall be seventy dollars (\$70.00).

D. Plumbing Sub-Code Fees Shall Be:

1. Fixtures and appliances connected to the plumbing system (as listed) and gas piping systems included but not limited to:

Fixture or Appliance	Fee (each)
WATER CLOSET/BIDET/URINALS	\$15.00

BATHTUB	\$15.00
LAVATORY/SINK	\$15.00
SHOWER/FLOOR DRAIN	\$15.00
WASHING MACHINE	\$15.00
DISHWASHER	\$15.00
COMMERCIAL DISHWASHER	\$15.00
HOSE BIBS	\$15.00
WATER COOLER	\$15.00
GARBAGE DISPOSAL	\$15.00
INDIRECT CONNECTION	\$15.00
VENT STACK	\$15.00
A/C CONDENSATE DRAINS	\$15.00

2. Special Devices (as listed)

Type of Device	Fee (each)
GREASE TRAPS	\$90.00
OIL SEPARATORS	\$90.00
WATER COOLED AIR CONDITIONERS	\$90.00
REFRIGERATOR UNITS	\$90.00
WATER HEATER	\$90.00
WATER UTILITY CONNECTION	\$90.00
SEWER UTILITY CONNECTION	\$90.00
BACK FLOW PREVENTORS SUBJECT TO TESTING	\$90.00
(ALL OTHERS \$15.00 when not part of fire suppression system)	
STEAM BOILERS	\$90.00
HOT WATER BOILERS	\$90.00
GAS PIPING/GAS SERVICE ENTRANCE	\$90.00
ACTIVE SOLAR SYSTEMS	\$90.00
SEWER PUMPS	\$90.00
INTERCEPTORS	\$90.00
FUEL OIL PIPING	\$90.00
GASOLINE PRODUCT PIPING	\$90.00
SUMP PUMPS	\$90.00
BOOSTER PUMPS	\$90.00
L.P. CYLINDERS	\$90.00

3. The minimum plumbing sub-code fee shall be seventy dollars (\$70.00).

E. Electrical Sub-Code Fees Shall Be:

1. Total number of electric fixtures and devices: This includes fixtures, switches, lighting, alarms, detectors, communication points, solar panels.

- a. 1-50 – \$50.00
- b. For each additional 25 – \$25

2. For each motor, generator or transformer based on KW or HP including residential appliances, the fees shall be:

Number of KW/HP		Fee
1-10	KW/HP	\$ 20.00 each
11-50	KW/HP	\$ 60.00 each
51-100	KW/HP	\$120.00 each
101-999	KW/HP	\$300.00 each
>1000	KW/HP	\$600.00 each

3. Services, Disconnects Fees Shall Be:

Number of Amps	Fee
30 – 200 amp	\$ 60.00
201 – 600 amp	\$120.00
601-1000 amp	\$200.00
>1000 amp	\$300.00

4. Temporary Pole – \$50.00

5. Re-Intro Services – \$50.00

6. The electrical sub-code fee for swimming pools:

- a. Above ground pool with or without lights – \$60.00
- b. In-ground pool with or without lights – \$150.00
- c. Yearly public pool inspections – \$100.00

7. The minimum electrical sub-code fee shall be seventy dollars (\$70.00).

8. Commercial Solar PV Installations

Number of KW	Fee
1-50 KW	\$ 150.00
51-100 KW	\$ 200.00
100-1000 KW	\$ 600.00
>1000 KW	\$1,000.00

Plus associated panels, disconnects and solar panels.

9. Residential Solar PV Installations

Flat fee of \$35.00

F. The elevator fees shall be per state fees.

G. Fire Sub-Code Fees Shall Be:

1. Sprinkler System Fees:

Number of Heads or Type of System	Fee
First 20 heads	\$ 80.00
21-100 heads	\$ 140.00
101-200 heads	\$ 280.00
201-400 heads	\$ 600.00
401-1,000 heads	\$ 1,000.00
>1,000 heads	\$ 1,200.00
Standpipe system	\$ 100.00
Fire pump	\$ 100.00

2. Special Suppression Systems:

a. Range hoods (first one)	\$ 60.00
Each additional	\$ 30.00
b. Large systems	\$230.00

3. Smoke control systems – \$100.00

4. Exit signs per floor – \$30.00

5. Emergency Lighting per floor - \$30.00

6. Fire Alarms

First six devices	\$60.00
Each additional ten (10) devices	\$25.00

7. Heat producing devices in new buildings (fireplaces, wood stoves, furnaces, but not boilers)

a. One and two family (NEW)	\$70.00
b. Replacements	\$30.00

8. Installation of storage tanks

>600 gallons	\$200.00
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9. The minimum fire sub-code fee shall be seventy dollars (\$70.00).

10. For any items not listed above, a special fee shall be determined by the Construction Official and the appropriate Sub-Code Official.

Section One. Repealer. All former Ordinances of the Township of Greenwich which are in conflict with the provisions contained in this Ordinance are hereby repealed upon the adoption of this Ordinance.

Section Two. Severability. If any part or parts of this Ordinance are held to be invalid for any reason such decision shall not affect the validity of the remaining portions of this Ordinance.

Section Three. This Ordinance shall take effect after final approval and publication as required by law.

Mr. Carr indicated the purpose of this ordinance was to conform with the fees charged by Upper Deerfield Township’s construction office. On motion of Deputy Mayor Orr, seconded by Committeeman Werley to open the public hearing. Dorinda Seay questioned if the fees had increased and was advised that was not the case. Mr. Price questioned the shared service. Mayor Reinhart responded the residents of Greenwich would be able to access the office five (5) days a week versus the one (1) afternoon previously with Hopewell Township. Ms. Garrison also indicated there would be a \$5,000 cost savings which was the fee that Hopewell was charging. Upper Deerfield would not be charging the Township only retaining the fees. On motion of Deputy Mayor Orr, seconded by Committeeman Werley to close the public hearing. On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to adopt the foregoing, unanimously carried upon roll call vote. Ayes: Orr, Reinhart, Werley Nays: None Abstain: None Absent: None

Mayor Reinhart called for the Introduction of Proposed Ordinance No. 34-2017, “An Ordinance of the Township of Greenwich Setting Forth the 2017 Salaries”.

PROPOSED ORDINANCE NO. 33-2017

AN ORDINANCE OF THE TOWNSHIP OF GREENWICH SETTING FORTH THE 2017 SALARIES

BE IT ORDAINED the Township Committee of Greenwich, County of Cumberland and the State of New Jersey, that the salaries of the Township Officials for the year 2017 be as follows:

TITLE, MUNICIPAL OFFICER	AMOUNT OF SALARY
Township Committee Member	\$ 2,180
Township Committee Chairman	\$ 2,540
Township Clerk	\$ 8,357
Chief Financial Officer	\$ 4,916
Treasurer	\$ 6,008
Tax Assessor	\$ 5,005
Tax Collector	\$ 7,314
Housing/Zoning	\$ 3,619
Emergency Management Coordinator	\$ 2,901
Dog Registrar	\$ 500
Planning Board Secretary	\$ 2,732

Mayor Reinhart indicated there were 2% increases in the ordinance with the exception of the Township Committee and the Dog Registrar. On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve the introduction of the foregoing proposed ordinance upon first

reading, unanimously carried upon roll call vote. Ayes: Orr, Reinhart, Werley Nays: None
Abstain: None Absent: None

Resolutions:

Mayor Reinhart called for the public hearing on the adoption of the 2017 budget. On motion of Mayor Reinhart, seconded by Committeeman Werley to open the public hearing, unanimously carried. Mayor Reinhart indicated that there was a .25% increase over last years tax rate and this budget planned for the upcoming needs of the Township. There being no comment forthcoming on motion of Committeeman Werley, seconded by Deputy Mayor Orr to close the public hearing, unanimously carried. On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to approve and adopt the following resolution, unanimously carried upon roll call vote. Ayes: Orr, Werley, Reinhart Nays: None Abstain: None Absent: None

RESOLUTION NO. 4-21-2017

RESOLUTION ADOPTING THE 2017 MUNICIPAL BUDGET

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2017; and

BE IT FURTHER RESOLVED, that said budget was published in The South Jersey Times on March 28, 2017; and

BE IT FURTHER RESOLVED that the Governing Body of the Township of Greenwich does hereby adopt the attached as the Budget for the year 2017.

On motion of Committeeman Werley, seconded by Mayor Reinhart to approve and adopt the following resolution, unanimously carried.

RESOLUTION NO. 4-22-2017

TONNAGE GRANT APPLICATION FOR 2016

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the Recycling regulation impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township of Greenwich to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly complete and timely filed.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates David Haaf, Recycling Coordinator, to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

At this time Mr. Carr indicated the tax map had been approved by the State and the Committee can now move forward with the next step in the revaluation process. After review and discussion of the draft specifications on motion of Deputy Mayor Orr, seconded by Committeeman Werley to table Resolution No 4-23-2017, “ This is a Resolution of the Greenwich Township Committee Approving Bid Specifications and Authorizing the Advertisement and Receipt of Bids for the Project Known as the Revaluation of Greenwich Township Situate in Cumberland County, New Jersey” until the next meeting whereby Mr. Carr will prepare a revised draft specifications based on the Committee’s comments, unanimously carried.

Unfinished Business: Mayor Reinhart requested a file cabinet be transferred to the Fire House due to the ongoing situation at the OEM building. There were no objections. Deputy Mayor Orr questioned the status of the OEM building. Mayor Reinhart indicated a decision was to be made whether to raise it or move it. If moved a new ramp and steps would be installed. Relocation of the contents was also discussed. Deputy Mayor Orr questioned when the date of the last correspondence was received in said matter. Mr. Carr will reach out advising a drill will be held on May 23, 2017.

New Business - Committeeman Werley indicated the generator at the school will be installed next week.

Solicitor Report: Mr. Carr reviewed the following in his report with those present.

Oil Delivery - He had called and developed information from two (2) potential sources and provided the information via mail. Committeeman Werley would like to switch suppliers to the

County Co-op. There was no objection. The Township would change from Woodruff to Riggins. Committeeman Werley requested if it is cheaper that the Fire Department also change. Mr. Carr will contact Riggins to coordinate a site visit.

Recycling Tonnage Grant - Dave Haaf coordinated the information for 2016-2017 and has agreed to do this service for \$120 per year. His voucher has been received and was in this meeting's bill list.

Committee Comments: Mayor Reinhart indicated fire calls for the month of March were as follows: Fire Calls -6 ; EMT calls – 2, for a total of 27 YTD. Mayor Reinhart indicate dthe insurance policies should be reviewed at this time for any possible cost savings. Mr. Carr suggested a sub-committee of (1) be formed for such a review.

Committeeman Werley indicated Steve Carnahan had passed away and stated that he had been an asset to the community. He wanted to thank him for all of his assistance.

Public Comment – On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to open the public comment, unanimously carried. Mr. Price questioned when the specifications were being revised if the time line of the steps would be included. Mr. Price questioned the status on the “mess” next to the school. Committeeman Werley indicated he had emailed John Knoop and was advised once the weather improves the work will continue. He further questioned what the plans were for that area and Committeeman Werley will reach out to Mr. Knoop. Mr. Price also questioned as a result of the recent Planning Board's variance approval would the particular property be assessed as a commercial property. Ms. Garrison indicated there were two (2) ways to assess commercial property. By square footage or an income approach. The decision would be that of the Assessor. She further indicated that once the Board adopts the resolution it will be forwarded to the Assessor for her action. On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to close the public comment, unanimously carried.

Adjournment – On motion of Committeeman Werley, seconded by Deputy Mayor Orr to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Township Clerk

