

**GREENWICH TOWNSHIP
MINUTES OF REORGANIZATION MEETING
JANUARY 2, 2016
9:00 a.m.**

Ms. Garrison, Township Clerk, called the meeting to order stating, “Adequate notice of this meeting was provided in compliance with the Open Public Meeting Act by notifying the South Jersey Times on December 8, 2015.

Mark Werley was sworn in to the office of Township Committee by John Carr, Esq.

The nomination of Committeeman Reinhart to the position of Mayor was made by Committeeman Orr. On motion of Committeeman Werley, seconded by Committeeman Orr for Committeeman Reinhart to assume the position of Mayor, unanimously carried.

At this time Mayor Reinhart presided over the meeting and called for the nomination of Deputy Mayor. Mayor Reinhart nominated Committeeman Orr. On motion of Committeeman Werley, seconded by Mayor Reinhart for Committeeman Orr to assume the position of Deputy Mayor, d unanimously carried. r.

Roll Call: Mayor Reinhart, Deputy Mayor Orr and Committeeman Werley were present. Also present were John Carr, Solicitor; and Lisa Garrison, Township Clerk.

The flag salute was led by Mayor Reinhart.

On motion of Deputy Mayor Orr, seconded by Mayor Reinhart for the following Resolution Nos. 1-1-2016 – 1-9-2016 and Resolution Nos. 1-11-2016 – 1-14-2016 be placed on a consent agenda, unanimously carried.

RESOLUTION NO. 1-1-2016

SETTING MEETING DATES

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the regular meeting of the Greenwich Township Committee shall be the second Tuesday of each month at 7:30 p.m. .

RESOLUTION NO. 1-2-2016

DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, that the following newspapers be designated the official Township newspapers:

1. South Jersey Times

RESOLUTION NO. 1-3-2016

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR TOWNSHIP SOLICITOR**

WHEREAS, the Township of Greenwich has a need to acquire a Township Solicitor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, John G. Carr, Esq. of Cresse and Carr has submitted a proposal, on December 8, 2015 indicating he will provide legal services; and

WHEREAS, John G. Carr, Esq. of Cresse and Carr has completed and submitted a Business Entity Disclosure Certification which certifies that John G. Carr, Esq. of Cresse and Carr has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit John G. Carr, Esq. of Cresse and Carr from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with John G. Carr of Cresse and Carr as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-4-2016

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN
CONTRACT FOR TOWNSHIP AUDITOR**

WHEREAS, the Township of Greenwich has a need to acquire a Township Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Raymond Colavita of the firm Nightlinger, Colavita and Volpa has submitted a proposal, on December 30, 2015 indicating he will provide auditing services; and

WHEREAS, Raymond Colavita of the firm Nightlinger, Colavita and Volpa has completed and submitted a Business Entity Disclosure Certification which certifies that Raymond Colavita of the firm Nightlinger, Colavita and Volpa has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Raymond Colavita of the firm Nightlinger, Colavita and Volpa from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Raymond Colavita of the firm Nightlinger, Colavita and Volpa as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NO. 1-5-2016

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR TOWNSHIP ENGINEER

WHEREAS, the Township of Greenwich has a need to acquire a Township Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition may exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA has submitted a proposal, on December 30, 2015 indicating he will provide engineering services; and

WHEREAS, Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA has completed and submitted a Business Entity Disclosure Certification which certifies that Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineer PA has not made any reportable contributions to a political or candidate committee in the Township of Greenwich with the elected officials in the previous one year, and that the contract will prohibit Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with Stephen J. Nardelli, PE, PP, CME of the firm Fralinger Engineering PA as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey

RESOLUTION NO. 1-6-2016

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ANIMAL CONTROL OFFICER

WHEREAS, the Township of Greenwich has a need to acquire an Animal Control Officer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will not exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, James W. McCleery of Countrywide Animal Care and Control, LLC has submitted a proposal, on December 30, 2015 indicating he will provide animal control services; and

WHEREAS, the Chief Financial Officer certifies the availability of funds; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Greenwich authorizes the Mayor and Township Clerk to enter into a contract with James W. McCleery of Countrywide Animal Care and Control, LLC as described herein; and

BE IT FURTHER RESOLVED that the Township Clerk is hereby authorized and directed to publish a notice of award of this contract in the official newspaper of the Township of Greenwich in the time prescribed by law and in accordance with the Local Public Contracts Law of the State of New Jersey.

RESOLUTION NUMBER: 1-7-2016

RESOLUTION AWARDING A CONTRACT FOR ANIMAL SHELTER SERVICES

WHEREAS, the Township Committee of the Township of Greenwich having solicited quotes for animal shelter services and quote having been received from the Cumberland County SPCA and South Jersey Regional Animal Shelter dated October 12, 2015; and,

WHEREAS, no other proposals were received despite at least one other animal shelter having been consulted; and,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Greenwich, County of Cumberland and State of New Jersey that a one year contract be awarded to the Cumberland County SPCA and South Jersey Regional Animal Shelter for animal shelter services in accordance with the proposal dated October 12, 2015, a true and correct copy which is annexed hereto; and,

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Mayor and Township Clerk are hereby authorized to execute any and all documents pursuant to said contract.

RESOLUTION NO. 1-8-2016

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

BE IT RESOLVED the Township Clerk, Lisa Garrison, is hereby appointed as the Public Agency Compliance Officer.

RESOLUTION NO. 1-9-2016

SETTING INTEREST AND PENALTY ON PROPERTY TAXES

WHEREAS, under the provisions of N.J.S.A. 54:4-67 the governing body is authorized to fix the rate of discount for prepayment of property taxes or assessments and to fix the rate of interest for non-payment of property taxes or assessments on or before the date when they would become delinquent; and

WHEREAS, the aforesaid statute was amended to provide for the assessing of a penalty to be charged to a taxpayer with a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS; and

WHEREAS, pursuant to N.J.S.A. 54:4-66, it is provided that property taxes shall be payable in quarterly annual installments with the first installment due on February 1st, the second installment due on May 1st, the third installment due on August 1st and the fourth installment due on November 1st, after which dates, if unpaid, they shall become delinquent which statute also provides for the manner in which quarterly installments or property taxes shall be determined and received;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich

- A. That no discount be allowed for prepayment of property taxes or assessments.
- B. That the rate of interest to be charged for the non-payment of property taxes or assessments on or before the date they would become delinquent, as fixed by statute, shall be Eight (8%) Percent per annum on the first ONE THOUSAND FIVE-HUNDRED (\$1,500.00) DOLLARS and Eighteen (18%) Percent per annum on any amount in excess of ONE THOUSAND FIVE-HUNDRED (\$1,500.00) DOLLARS to be calculated from the date the tax was payable to the date of actual payment, provided no interest shall be charged if payment of any installment is made within the tenth calendar day following the date upon which the same became payable; and
- C. In the event there is a delinquency in excess of TEN THOUSAND (\$10,000.00) DOLLARS at the end of the calendar year, then the Tax Collector is authorized to charge a penalty of Six (6%) Percent of the amount of the delinquency. The delinquency shall mean the sum of all taxes and municipal taxes due on a given parcel of property covering any number of quarters of years.
- D. That the provision of this Resolution shall remain in full force and effect until further action of the Township Committee.
- E. That a certified copy of this Resolution be filed with the Collector of Taxes.

RESOLUTION NO. 1-11-2016

AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows or the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Township of Greenwich, County of Cumberland, State of New Jersey, hereby authorize the Tax Collector

to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector, the Chief Financial Officer and the Municipal Auditor.

RESOLUTION NO. 1-12-2016

DESIGNATING OFFICIAL DEPOSITORIES FOR 2016

WHEREAS, it is necessary to designate official depositories for all funds of the Township of Greenwich for the current calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Greenwich, in the County of Cumberland and State of New Jersey, as follows:

1. The allegations of the preamble are incorporated herein by this reference.
2. The official depositories of the Township of Greenwich shall be:
 - A. Newfield National Bank
720 Shiloh Pike
Bridgeton, NJ 08302

RESOLUTION NO. 1-13-2016

CASH MANAGEMENT PLAN

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, that for the year 2016, the following shall serve as the cash management plan of the Township of Greenwich.

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township of Greenwich's funds.

The following are suitable and authorized investments:

Interest-bearing bank accounts and certificates of deposit in authorized banks, listed on Resolution #1-13-2016 Designating Depository for Municipal Funds, for deposit of local unit funds.

Government money market mutual funds as comply with the N.J.S.A. 40A:5-15.1(e)

Local government investment pools which comply with N.J.S.A. 40A:5-15.1(c) and conditions set by the Division of Local Government Services

New Jersey Cash Management Fund

Repurchase agreements (repos) of fully collateralized securities which comply with N.J.S.A. 40A:5-15.1(a).

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The Government Unit Depository Protection Act approved banks located in the State of New Jersey and possessing a current government Unit Deposit Protection Act Eligibility Certificate issued by the New Jersey Department of Bank and Insurance are authorized depositories for the deposit of funds.

The CFO shall report to the governing body any account that does not earn interest.

RESOLUTION NO. 1-14-2016

DESIGNATING SIGNATORIES

BE IT RESOLVED by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey, the signatories of the Township checks be any three (3) of the following:

1. Mayor
2. Deputy Mayor
3. Committeeman
4. Treasurer
5. Township Clerk

On motion of Mayor Reinhart, seconded by Deputy Mayor Orr to approve and adopt the foregoing resolutions under the consent agenda, unanimously carried.

After review and discussion of the following resolution, on motion of Deputy Mayor Orr, seconded by Committeeman Werley to approve and adopt, unanimously carried.

RESOLUTION NO. 1-10-2016

APPOINTMENT OF TOWNSHIP OFFICIALS AND BOARDS AND COMMITTEES

BE IT RESOLVED the following appointments of the Township Officials, Boards and Committees are hereby approved by the Township Committee of the Township of Greenwich, County of Cumberland, State of New Jersey:

TOWNSHIP OFFICIALS

TERM EXPIRATION

Deputy Clerk	Sallie Counsellor	12/31/16
Treasurer	Kim Fleetwood	12/31/16
Tax Search Clerk	Elizabeth Wallender	12/31/16
Zoning/Housing	Anthony Lamanteer	12/31/16
Property Maintenance Inspector	Anthony Lamanteer	12/31/16
Construction Official	Gordon Gross	12/31/16
Demolition Official	Gordon Gross	12/31/16
Building Inspector	Gordon Gross	12/31/16
Electrical Inspector	Gus Maier	12/31/16
Plumbing Inspector	Wayne Shelton	12/31/16
Clean Community Coordinator	Carrie Werley	12/31/16
Convenience Center Overseer	Mayor, Township Committee	12/31/16
Alliance for Drug Abuse	Andrea Rieti	12/31/16
Township Physician	Shiloh Medical Group	12/31/16
Dog Registrar	Lisa Garrison	12/31/16

DIKE COMMITTEE

TERM EXPIRATION

Eric Port	12/31/16
Michael Henry	12/31/16
Richard DeMarco	12/31/16
Renee Brecht	12/31/16
Larry Niles	12/31/16
Steve Carnahan	12/31/16
James Carluzzo	12/31/16
Edward Sheppard	12/31/16
Mark Werley, Liaison	12/31/16
Alternates	
Salvatore Mangiafico	12/31/16
Vacant	12/31/16

PLANNING/ZONING BOARD

TERM EXPIRATION

Anthony Lamanteer, Class II	12/31/16
Charlotte Hunter, Class IV	12/31/19
Michael Henry, Class IV HPC Class A	12/31/19
Penelope Watson, HPC Class B, Env Comm	12/31/18
Alternates	
Vacant	12/31/17
Vacant	12/31/17

ENVIRONMENTAL COMMISSION

TERM EXPIRATION

Penny Watson	12/31/20
Cliff Jones	12/31/20
Salvatore Mangiafico	12/31/17 (unexpired term)

Alternates

Mike Ivanick	12/31/20
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SHADE TREE COMMISSION

TERM EXPIRATION

Bob Watson	12/31/20
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Appointment of Greenwich Township Resiliency Committee - After review and discussion the Committee requested the Clerk to contact each of the members and request if they are still interested in serving on the Committee.

Committee Comments - Deputy Mayor Orr requested that Mr. Carr reach out to Hopewell Township in regards to a reassessment in order for the Township to possibly work it into this year's budget. Mayor Reinhart stated the a cost analysis needs to be examined.

Public Comment - On motion of Deputy Mayor Orr, seconded by Mayor Reinhart to open public comment, unanimously carried. There being no public comment forthcoming on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to close public comment, unanimously carried.

Adjournment - There being no further business to come before the Reorganization meeting, on motion of Deputy Mayor Orr, seconded by Mayor Reinhart to adjourn, unanimously carried.

Respectfully submitted,

Lisa Garrison
Township Clerk